

Laborer
Position Description

Department: Production	FLSA Status: Non-Exempt
Reports to: Manufacturing Operations Mgr	Date: 01-16-2019

Primary Function:

Assists Machinists with keeping the Machine shop running efficiently by assisting where needed.

Essential Duties and Responsibilities:

- Capable of making measurements using various measuring tools.
- Capable of learning how to read blueprints.
- Assembles parts by bolting and riveting.
- Can use various hand and power tools.
- Capable of solving various mathematical problems
- Loads, stacks, and transports stock, tools, dies, and work in process by hand or truck.
- Picks up and removes scrap from work areas.
- Cleans work area, machines, tools, and equipment.
- Moves finished parts to their next destination, following traveler steps and signing for necessary parts.
- Performs other routine duties.

Promote and actively embrace the concept of professionalism, with an emphasis on quality, commitment, integrity, ingenuity, teamwork, the community and the environment. Safety is a deeply rooted cultural value and it must be promoted and enforced at all times.

Minimum Qualifications/Experience:

High school diploma or general education degree (GED); or one to three months related experience and/or training; or equivalent combination of education and experience.

Benefits:

Medical, Dental, Vision, HSA, 401k, Accident, Critical Illness, Death/Funeral Benefit, Paid Vacation, Paid Holidays, Employee Scholarships, Dependent Scholarships, Tuition Assistance

Additional skills:

Strong interpersonal skills and ability to work in a very dynamic environment – must have flexibility with an ability to focus.

Other Qualifications:

The physical demands and work environment described here are representative of the conditions that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands:

While performing the duties of this Job, the employee is regularly required to stand. The employee is frequently required to walk; use hands to finger, handle, or feel; reach with hands and arms and stoop, kneel, crouch, or crawl. The employee is occasionally required to sit; climb or balance; talk or hear and taste or smell. The employee must regularly lift and /or move up to 10 pounds, frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, color vision and ability to adjust focus.

Work Environment:

While performing the duties of this Job, the employee is regularly exposed to moving mechanical parts. The employee is occasionally exposed to high, precarious places; fumes or airborne particles; outside weather conditions; risk of electrical shock and vibration. The noise level in the work environment is usually loud.